

COURSE INFORMATION

This class is an in-depth study of the microbial organisms that affect human health. Lecture will cover the cellular and molecular biology of microbes, as well as providing historical perspective on microbiology. Bacterial genetics will be discussed in detail as a background for examination of microbial resistance, bioengineering and biotechnology. The student will learn practical techniques and applications of microscopy, aseptic technique and microbial identification through multiple laboratory exercises. Illustrations of the interactions between nurses, physicians, laboratorians, other health professionals and the patient will be provided to introduce the student to their respective roles in the diagnosis and management of human infectious disease

Credits: 5

Pre/Corequisites:

- Pre/Corequisite: Grade of C or better in BIOL 121 or BIOL 230. Students are not permitted to enroll in Anatomy & Physiology and Microbiology within the same term.

CLASS INFORMATION

Term: Summer Year: 2025 Start Date: 06/02/2025 End Date: 7/25/2025

INSTRUCTOR

Dr. Kathy Albert

Email: kalbert@fhtechnnc.edu

Email me with any questions or concerns you have. Please include your full name and the course you are enrolled in.

TEXTBOOKS

Microbiology: A Human Perspective (with connect access card), 10th Ed. McGraw Hill ISBN13: 9781264341962
Microbe Hunters. Kruif. 2002. 1st edition. ISBN 9780156027779.

COURSE COMPETENCIES

1. Explain major landmarks in microscopy and cell biology and their medical and/or commercial applications in understanding and controlling microbial growth.
2. Identify and explain the major metabolic pathways of microorganisms.
3. Identify and explain major concepts in bacterial genetics including genetic engineering and biotechnology.
4. Explain the similarities and contrasts between eukaryotic cells, prokaryotes and infectious agents.
5. Explain the roles of the innate and adaptive immune systems and host-microbe interactions.
6. Explain immunologic disorders, antimicrobial therapy and basic epidemiological principles.
7. Describe the role of microbes in the production of skin/wound infections, CNS infections and diseases of the upper/lower respiratory tract.
8. Explain the roles of foodborne, waterborne and sexually-transmitted pathogens in the development of gastrointestinal and genitourinary tract infections.

GRADING INFORMATION

- There will be a variety of assessments during this course which will determine your final grade. The various components are as follows:

Assignments	16 assignments x 5 pts per assignment	80 pts
Labs	16 labs x 5 pts per lab	80 pts
Final Exam	1 exam x 100 pts per exam	100 pts
Weekly Quizzes	8 quizzes x 20 pts per quiz	160 pts
Reading Assignments	3 assignments x 10 pts per assignment	30 pts
Discussions	7 discussions x 10 pts per discussion	70 pts
<i>Total points possible for the course: 520 pts</i>		

Smartbook/Assignments: These activities are to enhance your reading experience and cement the learning objectives we cover each week. Smartbook assignments are not worth points but may be beneficial to complete. Assignments are worth 5 points.

Labs: Labs will be conducted using an online simulation website.

Quizzes: Quizzes are either 20 questions worth 10 points or 36 questions worth 18 points. This is determined by how many chapters are being quizzed over. When the time is over the quiz will automatically submit to prevent you from going over the time limit. *Exams/Quizzes are proctored and the student must make sure that they are fully visible during the test. Upper arms, upper chest and head should be shown in the screen. No outside materials should be used including notes, cell phones, other computers, and people assisting you. A zero will be given if the student tries to hide during the quiz, is looking away from the computer or doesn't follow the listed guidelines.*

Discussions: Discussions are meant to be interactive between you and your fellow classmates. Since we cannot have classroom conversations this takes the place of that. In order to receive full points on discussions you are required to post an initial response to the questions and then comment on two other classmate's posts. These responses must be well thought out and not a simple one-word answer or just consist of telling the poster "good job". The response posts must show you actually read the initial post and have something worthwhile to add.

Exam: *Exams/Quizzes may be proctored and the student must make sure that they are fully visible during the test. Hands, arms, upper chest and head should be shown in the screen. No outside materials should be used including notes, cell phones, other computers, and people assisting you. Any student found to be cheating on a quiz/exam will receive a score of 0 for that exam, and possibly be given an F in the class.*

Reading Assignment: Throughout the semester, students are expected to be reading a supplemental textbook (Microbe Hunters). One chapter will be assigned to correspond to the first four units of the semester, and a short summary will be written and submitted for a grade (10 pts per summary).

GRADING SCALE

After your numerical grade has been calculated, your letter grade will be determined as follows:

- A 100% -90%
- B 89% - 80%
- C 79% - 70%
- D 69% - 60%
- F 59% and below

Due Dates for labs, quizzes and exams:

All work is due on the last day of the week they are contained within, please see the course schedule.

Late Assignment Policy:

No late work is accepted.

Extra Credit Policy:

***There is no extra credit available for this course

Course Objectives: At the completion of this course, the student should understand the basic concepts of human biology, cell biology and molecular genetics as well as disease control methods, disease prevention/treatment and epidemiology.

Online Course : An online course uses computer-based technologies (i.e. Moodle) to create an online “classroom.” Students are instructed in course content through online learning: tutorials, testing exercises, group collaborations, independent assignments, and long-range projects. Each individual course provides a schedule of assignments and deadlines. Students need to have adequate computer skills as they will be communicating with the instructor and classmates online. This course is an online course, and you are responsible for ensuring that you can access all course material on a regular basis either from the Fort Hays Tech | North Central campus or from home. Additionally, certain technical abilities will be required, such as installing necessary plug-ins and uploading files. If you have a problem with a personal computer or interrupted network connection, know that you are still responsible for submitting your work on time.

Moodle Support: <https://ncktc.zendesk.com/hc/en-us>

Students are responsible for making sure that their assignments are uploaded correctly into Moodle. No handwritten assignments or pictures of assignments will be accepted.

Time Commitment:

A course is measured in credit hours. Each credit hour requires about 45 hours of work. Overall, you should expect to spend approximately 2-3 hours studying for each hour of lecture time and 1-2 hours of lab time. If you find that you have any trouble keeping up with assignments or other aspects of the course, make sure you let your instructor know as early as possible. As you will find, building rapport and effective relationships are key to becoming an effective professional. Make sure that you are proactive in informing your instructor when difficulties arise during the semester so that they can help you find a solution.

Cell Phone Policy

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited unless expressly permitted by the instructor.

CLASSROOM DECORUM

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other. Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for*

Netiquette (<http://www.albion.com/netiquette/corerules.html> (Links to an external site.)Links to an external site.) by Virginia Shea.

ATTENDANCE

GUIDELINES:

Online attendance is highly encouraged to be successful in this class. Attendance online is defined as a learner who logs into the classroom and completes at least two activities in the course each week. Students are required to complete an assignment the first week of the class to maintain their enrollment in the course.

FORT HAYS TECH | NORTH CENTRAL MISSION STATEMENT

Fort Hays Tech | North Central delivers applied, innovative and personalized education to empower learners, enrich lives, develop skilled professionals and strengthen economic systems.

Vision Statement

Fort Hays Tech | North Central is dedicated to being a leader in workforce development by maximizing value for students, employers and communities through educational excellence.

Core Values

Achieving EXCELLENCE with INTEGRITY through

DEDICATION

INNOVATION

COLLABORATION

COMMUNICATION

FORT HAYS TECH | NORTH CENTRAL NON-DISCRIMINATION POLICY

Fort Hays Tech | North Central is committed to nondiscrimination on the basis of race, color, gender, ethnic or national origin, sex, sexual orientation, gender identity, marital status, religion, age, ancestry, disability, military status, or veteran status in admission or access to, or treatment or employment in, its programs and activities. Further, it is the policy of the college to prohibit harassment (including sexual harassment and sexual violence) of students and employees. Any person having inquiries concerning the college's compliance with the regulations implementing Title VI, Title VII, Title IX, Section 504, and the Americans with Disabilities Act Amendments Act is directed to the VP of Student and Instructional Services (Section 504/ADA Compliance Officer and Title VI, Title VII, & Title IX Compliance Officer) at (785)738-9055, cisbell@fhtechnnc.edu, or PO Box 507, 3033 US Hwy 24, Beloit, KS 67420.

OVERVIEW FOR STUDENTS WITH DISABILITIES

Fort Hays Tech | North Central is dedicated to providing equal access and opportunity to all campus programs and services for students with disabilities. We are committed to providing reasonable accommodations in accordance with applicable state and federal laws including, but not limited to, Section 504 and 508 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008. We strive to create a safe, respectful and inclusive environment and promote awareness, knowledge and self-advocacy.

Fort Hays Tech | North Central acknowledges that traditional methods, programs and services are not always appropriate or sufficient to accommodate the limitations experienced by some qualified persons with disabilities. When a student's disability prevents him/her from fulfilling a course requirement through conventional procedures, consideration will be given to alternatives, **keeping in mind that academic standards must be maintained.**

Services are provided through Student Accessibility Services (SAS) staff located in the Student Success Center, on the Beloit Campus, and in Student Services, on the Hays Campus.

- Director of Learning Services, may be reached at [1-785-738-9020](tel:1-785-738-9020); or by mail at [Fort Hays Tech | North Central, 3033 US Hwy 24, Beloit, KS 67420](#).

Student Responsibilities

Students requesting support services will need to register ("self-disclose" and complete Student Accessibility Services Intake and Consent Form), provide appropriate documentation (if available) including how the disability affects academic performance and suggested accommodations, and communicate with the Director of Learning Services as part of the interactive process to create an *Educational Accommodation Plan* that will notify Instructors of approved accommodations, services and/or auxiliary aids.

Students are encouraged to make timely and appropriate disclosures and requests, at least two weeks in advance of a course, program, or activity for which an accommodation is requested (or as soon as realistically possible) to allow adequate time for accommodation services to be set in place.

Accommodations, Academic Support Services, or Auxiliary Aids

Reasonable accommodations including academic support services and auxiliary aids are provided to allow students with disabilities an equal opportunity to participate in and benefit from our educational programs. Accommodations will be provided on a case-by-case basis determined by student request, documentation, intake interview, Educational Accommodation Plan team, and assessment of individual needs and course requirements.

Reasonable testing accommodations may include, but are not limited to:

- Extended testing time
- Reduced distraction testing environment
- Test reader and/or scribe
- Use of calculator

Academic support services/auxiliary aids may include, but are not limited to:

- Note-taking assistance (second set of notes, power point slides, or other visual aids provided)
- Sign Language Interpreter
- Preferential seating in the classroom
- Large print exams, handouts, signs, etc.
- Telecommunications devices
- Use of Assistive Technology

Accommodations may not fundamentally alter the nature of the program or activity, lower academic standards, present undue financial or administrative burden on the college, or post a threat to others or public safety.

Additionally, some accommodations and services cannot be provided, such as personal devices or assistance with personal services.

Auxiliary aids may be available through a variety of sources available to individual students. The student may make a request in obtaining specialized support services from other resources such as Vocational Rehabilitation Services (VR), Recordings for the Blind, Kansas Talking Book Service, etc. For example, Vocational Rehabilitation may fund such items as transportation to the institution, tuition, textbooks, hearing aids, and other individually prescribed medical devices.

If at any time throughout the academic year, a student feels that the agreed upon accommodations are not being followed or that alternate accommodations need to be provided, the student should notify Student Accessibility Services (SAS) staff. Fort Hays Tech | North Central is committed to student success; however, we do not require students to use accommodations. The decision of when to utilize approved accommodations or services is up to the student. Integration, self-advocacy and individual responsibility are promoted and expected.

Grievance Procedure

Any student who believes he or she has been subjected to discrimination on the basis of disability or has been denied access or accommodations, shall have the right to invoke the Grievance Procedure.

Students are encouraged to first discuss their concerns with SAS. An attempt will be made to resolve the issue(s) causing concern by assisting the student in discussions with the person(s) involved. Most situations are positively resolved through this process. If the student does not feel the concern or complaint has been appropriately resolved, he or she should contact the [Vice President of Student and Instructional Services](#) at 1-800-658-4655 or [PO Box 507, 3033 US Hwy 24, Beloit, KS 67420](#), where grievance procedures are filed for all students, including students with disabilities.

If the complaint is not resolved at the College level, a student may choose to file a complaint with the [Office for Civil Rights](#) at 1-816-268-0550 or [U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, MO 64106](#).

Confidentiality

All information regarding a student's disability is confidential. All documentation will remain separate from academic records and will not be released to an individual or source external to Fort Hays Tech | North Central without the student's written consent. In order to provide effective services, it may be necessary to communicate limited information on a need-to-know basis regarding disability-related needs to Fort Hays Tech | North Central faculty and/or staff.

Policy Regarding Academic Dishonesty:

Academic dishonesty of any kind will not be tolerated while attending Fort Hays Tech | North Central. The examples of academic dishonesty are plagiarism, cheating, falsification or forgery of any assignments or examinations. Any student who participates in any form of academic dishonesty must accept the consequences of their actions. These consequences may include but are not limited to the following: (a) verbal or written warning, (b) lowering of grade for assignment/activity, (c) failure of class assignment or exam.

RIGHT TO MODIFY THE SYLLABUS

The instructor reserves the right to modify the syllabus during the semester. Students will be given notice if a change would occur.

Principles of Microbiology Tentative Schedule, Summer 2025

Date	Chapter Readings	Assignments & Exams
Jun 02	Chapter 5 Control of Microbial Growth Chapter 10 ID and Classification of Microorganisms	Assignments Ch. 5 & 10 Discussion Quizzes Labs
Jun 09	Chapter 13 Viruses, Prions and Viroids Chapter 14 Innate Immune Response	Assignments Ch. 13 & 14 Discussion Quizzes Labs Reading Assignment I
Jun 16	Chapter 15 Adaptive Immune Response Chapter 16 Host-Microbe Interactions	Assignments 15 & 16 Discussion Quizzes Labs
Jun 23	Chapter 17 Immunologic Disorders Chapter 18 Applications of Immune Responses	Assignments Ch. 17 & 18 Discussion Quizzes Labs Reading Assignment II
Jun 30	Chapter 19 Epidemiology Chapter 20 Antimicrobial Medications Chapter 21 Respiratory System Infections	Assignments Ch. 19 & 21 Discussion Quizzes Labs
July 7	Chapter 22 Skin Infections Chapter 23 Wound Infections	Assignments Ch. 22 & 23 Discussion Quizzes Labs Reading Assignment III
July 14	Chapter 24 Digestive System Infections Chapter 25 Blood & Lymphatic Infections	Assignments Ch. 24 & 25 Discussion Quizzes Labs
July 21	Chapter 26 Nervous System Infections Chapter 27 Genitourinary Tract Infections	Assignments Ch. 26 & 27 Quizzes Labs Final Exam- Comprehensive